

**Beaver Dam Unified School District  
Board of Education Minutes**

**Operations Committee Meeting**

**November 25, 2019**

A meeting of the Operations Committee of the Board of Education was held on the above date at the Educational Service Center at 5:30 p.m. Board members present: Marge Jorgensen, John Kraus, Jr., Lisa Panzer, and Gary Spielman.

Ms. Malkovich, Director of Business Services, reported on the future of the South Beaver Dam Elementary School property. She explained that a sealed bid process will be used to facilitate the sale of the property using a set minimum acceptable bid. The district will partner with a designated real estate attorney to execute essential procedures and documents. The property will be sold “as is” and will not include existing fixtures, furnishings, or equipment. Three separate parties have already expressed interest in the property. She shared a tentative timeline of the bid and sale process.

Ms. Treptow, Calendar Committee Member, presented a draft of the 2020-2021 and 2021-2022 school year calendars. Each school year will begin on September 1 and end before Memorial Day. The number of contact days and professional development days remain consistent with the past two years. Parent Teacher Conferences will be scheduled for later dates to have more information available prior to conferences. Daytime conferences will be offered for parents who are unable to attend the evening sessions due to work conflicts. The date for graduation has not been set.

Ms. Malkovich provided an update on the 5-year Facility Plan. The final scope meeting relating to the Jefferson Elementary School project was held. Optional additions and deductions are being considered to keep costs on budget. The architect firm will submit the plans to the general contractor so that bidding can begin this winter. She explained that she will oversee and review bids with the general contractor. The focus will now shift to other areas of the plan including Middle School summer work, tennis courts, roofing scope detail, and bleachers/press box.

There will be no Operations Committee meeting in December. The next committee meeting is scheduled for January 27.